



CITY OF NEWPORT BEACH

REVENUE DIVISION

3300 NEWPORT BOULEVARD • P.O. BOX 1768

NEWPORT BEACH, CA 92658-8915

(949) 644-3141

RevenueHelp@newportbeachca.gov

<http://www.newportbeachca.gov/Revenue>

GOING OUT OF BUSINESS SALE APPLICATION

\$74.00 application fee is due upon submittal.

Makes check payable to City of Newport Beach

Date: _____ **Type of Sale:** _____

Reason(s) for Sale: _____

Dates of Sale: _____ to _____

Please note this application must be filed at least 20 days prior to the date on which the sale is to commence.

Business Name: _____

Address: _____ **Telephone:** (_____) _____

Business License Number: _____

Applicant's Name: _____

Applicant's Position (if other than a sole proprietorship): _____

I certify under the penalty of perjury the foregoing is true and correct.

Signature: _____ **Date:** _____

Attach the following:

1. Complete inventory setting forth quantity and description of all merchandise to be sold.
2. Description and quantity of all merchandise ordered prior to application, but not yet received.
3. Business License Certificate.
4. Check to City of Newport Beach for \$74.00.